Minnesota Aging Pathways Resource Specialist Opening

Discover how you can be a valuable part of our team, working towards the well-being of our aging community.

Central Minnesota Council on Aging is seeking a full-time Minnesota Aging Pathways Resource Specialist, 40 hours a week within a Monday-Friday, 8:00 am – 4:30 pm schedule. In this role you will assist older adults and their families primarily through taking inbound calls on the Minnesota Aging Pathways call center, a free statewide resource service. As a Resource Specialist you will also be trained to provide expert Medicare and benefits counseling to help navigate the options available.

Key Responsibilities

- Provide phone assistance to older adults and their families to evaluate their needs and connect them to community services and resources.
- Research service options and share information to offer comprehensive, objective support to clients regarding long-term care services, housing options, caregiver support, home services, and other public benefits.
- Provide advocacy or referral on behalf of a caller if required to obtain needed services.
- Provide information and education on the topic of Medicare and health insurance.

Qualifications

- Bachelor's degree in social work, gerontology, nursing, or a related human service field.
- Preferably 2 or more years of professional experience in social services, such as long-term care, health care, social services, or lead agency settings.

Location & Work Arrangement

The position is based in St. Cloud, MN. Employees living within 45 miles of the office are eligible to follow a hybrid schedule with two days per week working on site. Employees residing within our 14-county service region (Benton, Cass, Chisago, Crow Wing, Isanti, Kanabec, Mille Lacs, Morrison, Pine, Sherburne, Stearns, Todd, Wadena, and Wright counties), but more than 45 miles from the office are eligible for a fully remote work arrangement, based on organizational needs.

Employment beginning: January 4, 2027

Starting Salary Range: $57,470 - $65,769

Benefits

- Vacation
- Sick pay
- Paid holidays
- 403b retirement
- Health insurance
- Health savings account

Join Our Team

This role provides a unique opportunity to make a difference in the lives of older adults, enabling them to age gracefully and maintain their independence. If you meet the qualifications and are passionate about improving the quality of life for older adults, we encourage you to apply.

Send cover letter and resume to: Lori Vrolson, Central Minnesota Council on Aging, 3333 West Division Street, Suite 217, St. Cloud, MN 56301 or lori.vrolson@cmcoa.org

We are an Equal Opportunity Employer M/F/D/V/SO